



Inner North West Community Committee

Headingley, Hyde Park & Woodhouse, Weetwood

Meeting to be held in Civic Hall

Wednesday, 18th May, 2016 at 2.00 pm

Councillors:

J Pryor
N Walshaw
A Garthwaite

Headingley;
Headingley;
Headingley

J Akhtar
G Harper
C Towler

Hyde Park and Woodhouse;
Hyde Park and Woodhouse;
Hyde Park and Woodhouse;

J Bentley
S Bentley
J Chapman

Weetwood;
Weetwood;
Weetwood;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Baksho Uppal Tel: 395 1652

*Images on cover from left to right:
Headingley – Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park & Woodhouse - Hyde Park cinema; Makkah Masjid Mosque
Weetwood - Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted ti the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES - 3 MARCH 2016</p> <p>To confirm as a correct record, the minutes of the meeting held on 3 March 2016</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>ELECTION OF THE COMMUNITY COMMITTEE CHAIR FOR THE 2016/2017 MUNICIPAL YEAR</p> <p>To receive and consider the attached report of the City Solicitor</p>	7 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			WELLBEING FUND AND YOUTH ACTIVITIES FUND ALLOCATION REPORT To receive and consider the attached report of the West North West Area Leader	13 - 16
10			DATE AND TIME OF NEXT MEETING Thursday, 16 June at 7.00 p.m.	

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INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 3RD MARCH, 2016

PRESENT: Councillor J Pryor in the Chair

Councillors J Akhtar, J Bentley, S Bentley,
G Harper, C Towler and N Walshaw

28 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Chapman and J Walker.

29 Minutes - 10 September and 17 December 2015

RESOLVED – That the minutes of the meetings held on 10 September and 17 December 2015 be confirmed as correct records.

30 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Area Committee. The following issues were discussed:

A representative of the Opal Neighbourhood Network informed members of the consultation for the Welcome In Community Café Project.

Members were informed of problems with noise nuisance occurring in the Midland Road area.

With regard to the Maple Grove Development and the decision of the developer to go to appeal regarding the refusal for planning for student accommodation, concern was expressed regarding the amount of time and work that would be involved in the subsequent public enquiry.

Potential use of Rose Court as a new school site.

Hyde Park Unity Date – Members were asked for their support in seeking a time extension for the 2016 event, until 8pm.

Springbank Villa – a search at West Yorkshire Archives had shown the site to be in the ownership of Park Lane Properties which was in conflict as to what was previously understood. It was suggested that a further search be carried out through Planning Services to ascertain the ownership.

Thanks were expressed for the staff who worked on Woodhouse Moor and contributed to the maintenance of flower beds and carrying out patrols.

Little Woodhouse Neighbourhood Plan – there was to be a further meeting on 15th March. City and Hunslet Members had been consulted and had agreed to keep involved regarding issues around their wards and ward boundaries.

Hyde Park Road – demolition of student block for more student flats. This was one of the original park buildings and there had been difficulty finding information on the planning website.

Royal Park Site – Hyde Park Source had held a consultation meeting and were looking to work up a scheme for the site. The caretaker's cottage would not be demolished and it was hoped to get a mixed use for the cottage, possibly as a base for PCSOs and other council organisations.

The Community Committee was asked to contact West Yorkshire Police to allocate further resources for the 'King for a Day' BMX event that was due to take place at Woodhouse Moor.

31 Inner North West Children's Engagement Event

The report of the West North West Area updated Members on the engagement event that took place with children and young people in January 2016. The report also informed Members how the children and young people would like to see Youth Activities Funds being spent in the area.

It was reported that 57 children from 13 schools attended the event and that there had been mainly positive comments from the young people that had attended. This was the first time the event had been held in Inner North West and would be repeated across the City. The consultation event would be used to commission services, bids would continue to be invited too.

Members congratulated those involved in organising the event and further discussion focussed on the provision of a multi sports event which had been highlighted as a preferred activity.

RESOLVED –

- (1) That the report be noted.
- (2) That the feedback from the event be used to help shape priorities for Youth Activities Fund spending in the 2016/17 financial year.

32 Inner North West Children's Profile

The report of Performance Management & Improvement Children's Services provided the Community Committee with children's profile information within the Inner North West area.

Issues highlighted from the report included the following:

Minutes to be approved at the next meeting of the
Inner North West Community Committee

- Reducing the number of looked after children
- Work in relation to domestic violence
- School places – evidence of an increased demand
- Attendance levels

In response to Members comments and questions, the following was discussed:

- There had been a slight increase in the number of looked after children in the area.
- There had been a reduction on school attendance.
- Reading ability – The importance of early years development was stressed.

RESOLVED – That the report be noted.

33 Wellbeing Fund and Youth Activities Fund Allocation Report

The report of the West North West Area Leader advised the Inner North West Community Committee of the following:

- The current position of the Wellbeing budget and Youth Activities Fund budget.
- The Wellbeing budget available for 2016/17.
- The Youth Activities Fund budget available for 2016/17.
- Those projects for consideration and approval from the Wellbeing Budget allocation for 2016/17.
- Those projects for consideration and approval from the Youth Activities Fund allocation for 2016/17.

Members were informed that there had been a reduction to Wellbeing Revenue budgets for the 2016/17. Applications recommended from the commissioning rounds for revenue and capital funding were highlighted in the report.

RESOLVED –

- (1) That projects approved since the last Community Committee meeting on 17 December 2015 be approved.
- (2) That the available Wellbeing Budget and Youth Activities Fund allocations for 2016/17 be noted.
- (3) That projects listed in Table 5 of the report, a total of £87,861 from the Wellbeing Budget allocation for 2016/17 be approved.
- (4) That projects listed in Table 6, a total of £10,700 from the Wellbeing Capital Budget be approved.

34 Area Update Report

Minutes to be approved at the next meeting of the Inner North West Community Committee

The report of the West North West Area Leader provided Members with a summary of recent sub group business as well as a general update on other project activity. A copy of the latest Inner North West Community Committee update newsletter was appended to the report.

Issues highlighted from the report included the following:

- Projects approved via delegated decision for Youth Activities in the half term and Easter holidays.
- Details of Community Centre free lettings.
- Update from the inner North West Housing Advisory Panel.
- Funding to commemorate the Battle of the Somme – it was reported that there would be £1,000 available for each Community Committee and it was proposed to fund a bugler in every Community Committee area of the City. Any remaining funds could be used to support locality events. Members discussed possible events including the involvement of local schools and the Royal Armouries.
- A request was made for public involvement with the Student Changeover Committee as there had not been any public representation during the past two years.

RESOLVED –

- (1) That key messages from sub groups be noted and actioned as appropriate.
- (2) That community centre free lets approved since the last meeting be noted.
- (3) That the update from the Inner North West Housing Advisory Panel be noted.
- (4) That the Inner North West Community Committee update letter be noted.
- (5) That the £1,000 budget for the inner North West Community Committee for events to commemorate the First World War, Battle of the Somme be noted.

35 Dates, Times and Venues of Community Committee Meetings 2016/2017

The report of the City Solicitor asked Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2016/17 municipal year and to also consider whether any revisions to the current meeting and venue arrangements should be explored.

The following dates had been proposed for the 2016/17 municipal year:

- Thursday, 16 June 2016 at 7.00 p.m.
- Thursday, 22 September 2016 at 7.00 p.m.
- Thursday, 15 December 2016 at 7.00 p.m.
- Thursday, 23 March 2017 at 7.00 p.m.

RESOLVED – That the proposed meeting schedule for the 2016/17 municipal year be agreed.

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Report of the City Solicitor

Report to: Inner North West Community Committee – Headingley, Hyde Park & Woodhouse, Weetwood

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 18 May 2016

For decision

Election of the Community Committee Chair for the 2016/2017 Municipal Year

Purpose of report

1. The purpose of this report is to set out the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Community Committee elects an eligible Member to the position of Community Committee Chair for the 2016/2017 municipal year.

Main issues

2. The Community Committee Procedure Rules state that the Chair will be elected from amongst the City Councillors eligible to serve on that Committee.
3. Each Political Group with Members elected within a Community Committee's boundary may submit a nomination from amongst the Members on the Community Committee to Chair that Committee, via the Group Whip. An Independent Member may also put forward a nomination.
4. The deadline for the submission of nominations for the position of Chair was 5.00pm on Tuesday, 17th May 2016. The Community Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.

5. The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will not have a second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
6. Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Community Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.
7. The relevant extract of the Community Committee Procedure Rules, which relates to the appointment of Chair process can be found at Appendix A.

Options

8. In terms of options, Committee Members are invited to elect a Chair from the nominees submitted, as reported to the meeting.

Corporate Considerations

Consultation and engagement

9. All Group Whips and Independent Members have been given due notice of the deadlines relating to the submission of nominations for the position of Community Committee Chairs, and have been provided with details of the process.

Legal implications, access to information and call in

10. In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to those decisions taken by Community Committees.
11. The process summarised above regarding the election of Community Committee Chairs is in line with current Procedure Rules, as appended.

Risk Management

12. There are no risks directly arising from the submission of this report to the Community Committee, however, not electing a Chair for the 2016/17 municipal year at this meeting will mean that the matter would be resolved at the Annual Council Meeting.

Conclusion

13. The Community Committee Procedure Rules state that the Chair of each Committee will be elected from amongst the City Councillors eligible to serve on that Committee. The Committee therefore is recommended to elect a Chair at this meeting for the 2016/2017 Municipal Year, from the nominations which have been received.

Recommendations

14. Members of the Community Committee are recommended to elect a Community Committee Chair for the 2016/2017 Municipal Year, from amongst the nominations which have been received.

Background information

15. Not applicable

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Extract from Community Committee Procedure Rules

2.0 APPOINTMENT OF CHAIR

2.1 The Chair of each Community Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

2.2 Each political Group¹ with Members elected within a Community Committee area may put forward a nomination from amongst Members on the Community Committee to Chair the Community Committee. An Independent Member may also put forward a nomination.

2.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

2.4 Community Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day before the Annual Council Meeting.

2.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

2.6 All agreed appointments will be reported to the Annual Council Meeting.

2.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Community Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

2.8 Where it has not been possible to hold a meeting of the Community Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Community Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

2.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Community Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Community Committee.

2.10 Where it has not been possible to hold a meeting of the Community Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

2.11 Where Council has made an appointment of Chair of a Community Committee the decision will be reported to the relevant Community Committee.

¹ A nomination from a political group must be forwarded by a Whip



Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire

Date: 18 May 2016

For decision

Wellbeing Fund and Youth Activities Fund Allocation Report

Purpose of report

1. The purpose of this report is to advise the Inner North West Community Committee of:
 - Those projects for consideration and approval from the Wellbeing fund allocation for 2016/17.
 - The Youth Activities Fund budget available for allocation in 2016/17.
 - Those projects for consideration and approval from the Youth Activities Fund allocation for 2016/17.

Recommendations

2. The Community Committee is asked to:
 - Consider the projects listed for approval from the Wellbeing fund allocation for 2016/17.
 - Note the discussions of the meeting of the Inner North West children and young people's sub group on 26 April 2016.
 - Consider the projects listed in **Table 1** for approval from the Youth Activities Fund allocation for 2016/17.

Main issues

3. Community Committees have a delegated responsibility for the allocation of Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using

a formula agreed by Council, taking into consideration both population and deprivation of an area.

4. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
5. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund funding. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
6. 2016/17 Wellbeing Revenue Projects For Consideration

The total amount of wellbeing funding remaining for allocation this financial year is **£22,096**

There are two applications for consideration at this meeting. The first is the deferred application from the last Community Committee meeting, on 10 March 2016, from the Right Choices project. An amended application has been circulated to Members for consideration. A total amount of £10,498 is requested for the project.

Wellbeing funding of £1,000 is also requested for the delivery of the proposed Little London Community Day in July.

Members are asked to consider the above applications.

7. 2016/17 Wellbeing Capital Projects

At the meeting of the Inner North West Community Committee on 17 December 2015, Members agreed funding of £10,000 for the Lovell Park Flats environmental improvements, subject to match funding being sought. Match funding has now been identified and approval is sought from Members to release these funds.

8. Youth Activities Fund

The Inner North West Community Committee has a figure of £31,040 remaining to allocate in the 2015/16 financial year.

A commissioning round was held, inviting applications for the Youth Activities Fund for May half term and summer holiday activities. There were 3 applications received for the Inner North West area. These applications were considered at a meeting of the INW Children & Young People's Sub Group on 26 April 2016. The details of the applications and recommendations of the sub group can be found in **Table 1** below:

Project	Project Applicant	Amount	Recommendation
School activities	INW Hub Cluster	£2,100	For approval
Lazer Centre activity programme	Lazer Centre	£5,970	Not for approval
Up To You – Trapeze project	Urban Angels	£2,942	Further information sought

The Inner North West Children & Young People's Sub Group also requested that various organisations be approached to see whether they would be interested in applying for YAF funding. A full update will be provided at the meeting.

Corporate considerations

9. Consultation and Engagement

Local priorities were set through the Area Business Plan process and the 2016/17 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

10. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

11. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

12. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

13. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

14. **Risk Management**

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

15. Members are asked to consider the Wellbeing applications that have been received since the last meeting of the Inner North West Community Committee. Members are also asked to note the discussions of the Children & Young People's Sub Group and consider project applications to the Youth Activities Fund.

Recommendations

16. The Committee is asked to:

- Consider projects for potential approval from the Wellbeing fund allocation for 2016/17.
- Note the discussions of the Children & Young People's Sub Group
- Consider projects for potential approval from the Youth Activities Fund allocation for 2016/17.

Background information

- **None**